



Doctor of the University

Dr.Univ.

in

Advanced Studies

Professional Studies

Individual (inter-disciplinary) Studies

Environmental Studies

Programme Syllabus

2017

Objectives of the Programme

The modular Universidad Azteca Doctor of the University programme in the areas of Advanced Studies, Professional Studies, Individual Studies and Environmental Studies has as a general aim of provision of an academically rigorous education designed to develop skills, expertise, knowledge and vision to enable students, whatever their chosen route, to be critical, analytical and creative. The programme aims to provide opportunity for self-development in relation to career enhancement and as life-long learners.

Doctoral candidates may specialize in areas such as Social and Economic Sciences, Health Sciences, Education, Psychology, Engineering Management, Health Care Management, Informatics, Environmental Policy, Environmental Technology, Environmental Management, Environmental Science.

The programme offers students the opportunity to develop their own capabilities, skills and competencies within a supported environment. The objectives of the programme can be summarized by the following aims.

Develop a critical approach to the use of contemporary sources as a means of exploring complex concepts, ideas and issues of relevance and value to the chosen area of study.

Develop the power of critical enquiry, logical thought, creative imagination and independent judgment.

Provide a forum of study that allows each student to build on his or her past academic and vocational experience in a relevant and meaningful fashion.

Expose the student to a range of prospective, which may be applicable to both the interests and work situations as appropriate.

Recognize the variety of sources of learning and an appropriate diversity of means for assessing achievement.

This programme intends to allow the individual student to develop their potential through a carefully selected curriculum of study, which includes elements of a variety of methods of study orientated around both the academic and vocational axis.

The primary objectives of the doctoral programme are to: Enable the student to achieve an appropriate level of academic competence. Achieve personal development and to develop critical awareness of benefit to themselves and to their organization. Develop skills of initiation, implementation and analysis in a range of contexts. Develop capability in the analysis and evaluation of complex issues and situations.

The specific objectives of the program will vary according to the chosen named award and will include the: Development of knowledge at an advanced level. Development of skills of analysis, research and policy formulation and implementation. Unification of theoretical analysis and practice through a variety of contexts appropriate to the study area.

Admission requirements

The entry requirements are a graduate degree of at least 240 ECTS credits in total, an MBA, MSc, or similar Masters degree, or equivalent qualifications at level 7 MMC (EQF), or in a functional field by examination awarded by a professional body. We may also ask for significant experience in a area-related position involving responsibility for decision-making issues.

Doctor of the University

All Doctorates of University are terminal degrees, similar to a professional research doctorate. The Doctorate requires coursework and research beyond the Masters degree requiring a dissertation or journal publication that contributes to business practice. The portion of the programme, consisting of coursework and examination, is equivalent to that of a PhD. The part of the programme, consisting of independent research and the writing of a thesis, is geared towards more applied research in the given study area, with the research making a direct contribution to professional practice. The doctorate requires a significant thesis, dissertation or final comprehensive project including a formal defence and approval by nominated examiners or an officially sanctioned and qualified doctoral review committee.

The degree is conferred when all coursework, testing, and written research are completed and reviewed and approved by the jurors of the examination commission.

Duration and workload of a course

Successful completion of a course with a workload of 6 ECTS credits is estimated to be approximately 150 hours. Students should allocate approximately eight hours a week for reading, personal study, completion of reflection activities and submission of assignments. There is one marked assignment per module. Courses are offered on a part-time basis and are designed to be completed within four months. The asynchronous e-learning mode of the programme allows students to proceed at their own pace. Official study time for the short Executive DBA programme is two years (120 ECTS), and three years (180 ECTS) for the regular DBA programme.

Study language

The programme is conducted in English or German. English or German proficiency is required for the doctoral programme.

Student Support

The programme is administered and provided by Universidad Azteca European Programmes. Students are eligible for Universidad Azteca European Programmes student support regarding tutoring and assistance in the programme.

Tuitions

Tuitions vary by the duration of programme (short or regular) and the single or dual degree options. For applicable tuitions, please, see the tuitions sheet of the programmes of Universidad Azteca European Programmes.

Tuitions are due in full with enrolment for the complete programme.

Refund policy

Tuitions are due in full with enrolment. Once the programme has started (tuitions collected) no tuitions will be repaid. Students, who do not pay tuitions after admission are not enrolled.

Degree Regulations

The applicable degree regulations for doctoral degree programmes of Universidad Azteca apply.

What Is a Professional Studies Degree?

Professional Studies may be right for you. Individuals wishing to apply their college credits toward the completion of a degree in a specific field can do so in this programme, allowing students to transfer their completed college credits, professional qualifications to their degree programme. The rationale for professional studies is to develop professionalism, develop awareness, enhance methodology and knowledge of the profession.

Universidad Azteca Professional Studies is interdisciplinary in focus on postgraduate academic skills development in professional practice as defined by the Mexican and European Qualifications Framework (MMC, EQF) Level 7 (Masters Degree) and Level 8 (Doctoral Degree), are usually course-based with a report or project component and with a greater emphasis on practical and technical training combining theory and practice-based professional learning to optimise an individual's professional practice and postgraduate intellectual skills through academic training for a specific profession implementing work-based research.

These degree programmes offer flexible schedules with a diverse curriculum centered on technical and practical training, students are assisted to develop competence in subject knowledge, subject application, which will enable them to work effectively in the variety of contexts they will encounter during their careers.

What Is an Advanced Studies Degree?

Advanced Studies may be right for you. Individuals wishing to apply their college credits toward the completion of a degree in a specific field can do so in this programme, allowing students to transfer their completed college credits, professional qualifications to their degree programme. The rationale for advanced studies is to develop professionalism, develop awareness, enhance methodology and knowledge of the profession.

Universidad Azteca Advanced Studies is interdisciplinary in focus on postgraduate academic skills development in professional practice as defined by the Mexican and European Qualifications Framework (MMC, EQF) Level 7 (Masters Degree) and Level 8 (Doctoral Degree). Advanced Studies provides a space for critical thinking and engaged enquiry within and across conventional disciplinary and professional boundaries.

The Universidad Azteca degree in Advanced Studies is a postgraduate degree awarded in various disciplines and concentrations, interdisciplinary and tending to be focused toward meeting the needs of professionals rather than academics and tailored for specific groups of working professionals with well-defined needs for advanced degree coursework, projects and papers in combination with student research for the advanced research degree.

These degree programmes offer flexible schedules with a diverse curriculum centered on technical and practical training, students are assisted to develop competence in subject knowledge, subject application, which will enable them to work effectively in the variety of contexts they will encounter during their careers.

What Is an Individual Studies Degree?

Individual Studies may be right for you. An Individualised Studies concentration is a special interdisciplinary major designed by an individual student in a unique programme.

Individual Studies provides space for critical thinking and engaged enquiry within and across conventional disciplinary and professional boundaries, a place for intellectually curious, reflective, and highly self-directed students. The programme is a major commitment, based on an Individualised Learning Plan outlining the rationale, learning goals, and coursework

Professionals wishing to apply their college credits toward the completion of a degree in a specific field can do so in this programme, allowing students to transfer their completed college credits and professional qualifications to their degree programme. The rationale for individual studies is to develop professionalism, develop awareness, enhance methodology and knowledge of the profession. A student identifies an area to undertake research with expertise in that field of Individual Study.

Universidad Azteca Individual Studies is interdisciplinary in focus on postgraduate academic skills development in professional practice as defined by the Mexican and European Qualifications Framework (MMC, EQF) Level 7 (Masters Degree) and Level 8 (Doctoral Degree). Individual Studies provides a space for critical thinking and engaged enquiry within and across conventional disciplinary and professional boundaries.

The Universidad Azteca degree in Individual Studies is a postgraduate degree awarded in various disciplines and concentrations, interdisciplinary and tending to be focused toward meeting the needs of professionals rather than academics and tailored for specific groups of working professionals with well-defined needs for advanced degree coursework, conducting projects and writing papers in combination with student research for the advanced individual research degree.

These degree programmes offer flexible schedules with a diverse curriculum centered on technical and practical training, students are assisted to develop competence in subject knowledge, subject application, which will enable them to work effectively in the variety of contexts they will encounter during their careers.

What Is an Environmental Studies Degree?

Environmental Studies may be right for you. An Environmental Studies concentration is a special interdisciplinary major designed by an individual student in a unique programme.

Environmental studies is a multidisciplinary academic field systematically studying human interaction with the environment aiming at the solution of complex problems. Environmental studies integrates the principles of sciences / technologies, commerce/ economics and social sciences addressing contemporary environmental problems. It is a wide field of study encompassing the natural environment, the built environment, and the relationships between them. The field encompasses study in basic principles of ecology and environmental science, as well as associated subjects such as ethics, geography, policy, law, economics, planning, pollution control and natural resource management.

Environmental Studies provides space for critical thinking and engaged enquiry within and across conventional disciplinary and professional boundaries, a place for intellectually curious, reflective, and highly self-directed students.

Professionals wishing to apply their college credits toward the completion of a degree in a specific field can do so in this programme, allowing students to transfer their completed college credits and professional qualifications to their degree programme. The rationale for environmental studies is to develop professionalism, develop awareness, enhance methodology and knowledge of the profession.

Universidad Azteca Environmental Studies is interdisciplinary in focus on postgraduate academic skills development in professional practice as defined by the Mexican and European Qualifications Framework (MMC, EQF) Level 7 (Masters Degree) and Level 8 (Doctoral Degree). Environmental Studies provides a space for critical thinking and engaged enquiry within and across conventional disciplinary and professional boundaries.

The Universidad Azteca degree in Environmental Studies is a postgraduate degree awarded in various disciplines and concentrations, interdisciplinary and tending to be focused toward meeting the needs of professionals rather than academics and tailored for specific groups of working professionals with well-defined needs for advanced degree coursework, conducting projects and writing papers in combination with student research for the advanced individual research degree.

These degree programmes offer flexible schedules with a diverse curriculum centered on technical and practical training, students are assisted to develop competence in subject knowledge, subject application, which will enable them to work effectively in the variety of contexts they will encounter during their careers.

Programme Structure and Module Syllabus

STUDY PLAN

<p style="text-align: center;">DOCTORATE IN ADVANCED STUDIES</p> <p style="text-align: center;">Doctor Universitario en Estudios Avanzados (Doctor of the University in Advanced Studies)</p>
<p>TYPE AND WORKLOAD OF PROGRAMME</p> <p>TYPE: Universidad Azteca internal award, university own programme acc. Art. 59 General Law of Education. LEVEL: Third cycle, level 8 MMC university own award. WORKLOAD: 180 ECTS</p>
<p style="text-align: center;">AWARDING UNIVERSITY AND TARGET GROUP</p> <p>AWARDING UNIVERSITY: Universidad Azteca, Chalco, Mexico. UNIVERSITY DEPARTMENT IN EUROPE: Universidad Azteca European Programmes. TARGET GROUP: Doctoral students interested in credit transfer from doctoral study or Level 8 EQF courses in one of the following disciplines to Universidad Azteca pursuing the completion of the doctoral programme by thesis / professional doctorate examination. SPECIALISATION: Advanced studies at level 8 MMC (EQF) DISCIPLINES: Social and Economic Sciences, Health Sciences, Education, Psychology, Environmental Science. STUDY LANGUAGE: English, German, Spanish ADMISSION REQUIREMENT: Master or equivalent degree and postgraduate coursework or qualifications for credit transfer to the programme or research experience.</p>
<p style="text-align: center;">Modality and Course Team</p> <p>MODALITY: e-learning and distance education modality.</p> <p>COURSE TEAM: Prof. Dr. Gerhard Berchtold, Prof. Dr. Friedrich Luhmann, Prof. Dr. Ricardo Saavedra Hidalgo, Prof. Dr. Felipe Fernández Rivadulla, Prof. Dr. Endler.</p>

Study Plan

Transfer credits – Elective courses	Test mode	ECTS
Transfer from doctoral programme / level 8 EQF	Credits Transfer	Up to 102
Electives from doctoral programme of Universidad Azteca	Examination	Difference to 102
Mandatory Science Module	Test mode	ECTS
Research Project	Presentation	18
Thesis / Rigorosum Examination	Test mode	ECTS
Thesis in the discipline specialisation	Written thesis presentation and defense	60
WORKLOAD	Test mode	ECTS
ECTS	Defence / Rigorosum	180

STUDY PLAN

<p style="text-align: center;">DOCTORATE IN PROFESSIONAL STUDIES</p> <p style="text-align: center;">Doctor Universitario en Estudios Profesionales (Doctor of the University in Professional Studies)</p>
<p>TYPE AND WORKLOAD OF PROGRAMME</p> <p>TYPE: Universidad Azteca internal award, university own programme acc. Art. 59 General Law of Education. LEVEL: Third cycle, level 8 MMC university own award. WORKLOAD: 180 ECTS</p>
<p style="text-align: center;">AWARDING UNIVERSITY AND TARGET GROUP</p> <p>AWARDING UNIVERSITY: Universidad Azteca, Chalco, Mexico. UNIVERSITY DEPARTMENT IN EUROPE: Universidad Azteca European Programmes. TARGET GROUP: Doctoral students interested in credit transfer from doctoral study or Level 8 EQF courses in one of the following disciplines to Universidad Azteca pursuing the completion of the doctoral programme by thesis / professional doctorate examination. SPECIALISATION: Professional studies at level 8 MMC (EQF) DISCIPLINES: Engineering Management, Health Care Management, Informatics, Environmental Technology. STUDY LANGUAGE: English, German, Spanish ADMISSION REQUIREMENT: Master or equivalent degree and postgraduate coursework or qualifications for credit transfer to the programme or research experience.</p>
<p style="text-align: center;">Modality and Course Team</p> <p>MODALITY: e-learning and distance education modality. COURSE TEAM: Prof. Dr. Gerhard Berchtold, Prof. Dr. Friedrich Luhan, Prof. Dr. Ricardo Saavedra Hidalgo, Prof. Dr. Felipe Fernández Rivadulla, Prof. Dr. Endler.</p>

Study Plan

Transfer credits – Elective courses	Test mode	ECTS
Transfer from doctoral programme / level 8 EQF	Credits Transfer	Up to 102
Electives from doctoral programme of Universidad Azteca	Examination	Difference to 102
Mandatory Science Module	Test mode	ECTS
Research Project	Presentation	18
Thesis / Rigorosum Examination	Test mode	ECTS
Thesis in the discipline specialisation	Written thesis presentation and defense	60
WORKLOAD	Test mode	ECTS
ECTS	Defence / Rigorosum	180

STUDY PLAN

<p style="text-align: center;">DOCTORATE IN INDIVIDUAL STUDIES</p> <p style="text-align: center;">Doctor Universitario en Estudios Individuales (Doctor of the University in Individual Studies)</p>
<p>TYPE AND WORKLOAD OF PROGRAMME</p> <p>TYPE: Universidad Azteca internal award, university own programme acc. Art. 59 General Law of Education. LEVEL: Third cycle, level 8 MMC university own award. WORKLOAD: 180 ECTS</p>
<p>AWARDING UNIVERSITY AND TARGET GROUP</p> <p>AWARDING UNIVERSITY: Universidad Azteca, Chalco, Mexico. UNIVERSITY DEPARTMENT IN EUROPE: Universidad Azteca European Programmes. TARGET GROUP: Doctoral students interested in credit transfer from doctoral study or Level 8 EQF courses in more than one discipline to Universidad Azteca pursuing the completion of the doctoral programme by thesis / professional doctorate examination. SPECIALISATION: Interdisciplinary individual studies at level 8 MMC (EQF) DISCIPLINES: Interdisciplinary from at least two areas of Social and Economic Sciences, Health Sciences, Education, Psychology, Environmental Science, Engineering Management, Health Care Management, Informatics, Environmental Technology. STUDY LANGUAGE: English, German, Spanish ADMISSION REQUIREMENT: Master or equivalent degree and postgraduate coursework or qualifications for credit transfer to the programme or research experience.</p>
<p>Modality and Course Team</p> <p>MODALITY: e-learning and distance education modality.</p> <p>COURSE TEAM: Prof. Dr. Gerhard Berchtold, Prof. Dr. Friedrich Luhan, Prof. Dr. Ricardo Saavedra Hidalgo, Prof. Dr. Felipe Fernández Rivadulla, Prof. Dr. Endler.</p>

Study Plan

Transfer credits – Elective courses	Test mode	ECTS
Transfer from doctoral programme / level 8 EQF	Credits Transfer	Up to 102
Electives from doctoral programme of Universidad Azteca	Examination	Difference to 102
Mandatory Science Module	Test mode	ECTS
Research Project	Presentation	18
Thesis / Rigorosum Examination	Test mode	ECTS
Thesis in the discipline specialisation	Written thesis presentation and defense	60
WORKLOAD	Test mode	ECTS
ECTS	Defence / Rigorosum	180

STUDY PLAN

<p style="text-align: center;">DOCTORATE IN ENVIRONMENTAL STUDIES</p> <p style="text-align: center;">Doctor Universitario en Estudios Avanzados (Doctor of the University in Environmental Studies)</p>
<p>TYPE AND WORKLOAD OF PROGRAMME</p> <p>TYPE: Universidad Azteca internal award, university own programme acc. Art. 59 General Law of Education. LEVEL: Third cycle, level 8 MMC university own award. WORKLOAD: 180 ECTS</p>
<p style="text-align: center;">AWARDING UNIVERSITY AND TARGET GROUP</p> <p>AWARDING UNIVERSITY: Universidad Azteca, Chalco, Mexico. UNIVERSITY DEPARTMENT IN EUROPE: Universidad Azteca European Programmes. TARGET GROUP: Doctoral students interested in doctoral study in Environmental Studies with Universidad Azteca pursuing the completion of the doctoral programme by thesis / professional doctorate examination. SPECIALISATION: Environmental studies at level 8 MMC (EQF) DISCIPLINES: Environmental Policy, Environmental Technology, Environmental Management, Environmental Science. STUDY LANGUAGE: English, German, Spanish ADMISSION REQUIREMENT: Master or equivalent degree and postgraduate coursework or qualifications for credit transfer to the programme or research experience.</p>
<p style="text-align: center;">Modality and Course Team</p> <p>MODALITY: e-learning and distance education modality. COURSE TEAM: Prof. Dr. Gerhard Berchtold, Prof. Dr. Friedrich Luhan, Prof. Dr. Felipe Fernández Rivadulla.</p>

Study Plan

Transfer credits – Elective courses	Test mode	ECTS
Environment and Development –	Term Paper	6
International Environmental Policy - UNEP & Treaties	Term Paper	6
EU Environmental Policy areas & EEA	Term Paper	6
Environmental Management ISO 14001 & EMAS	Term Paper	6
Waste Management	Term Paper	6
Water Management	Term Paper	6
Land Management, Urban Planning & Zoning	Term Paper	6
Clean Production & Clean Technologies	Term Paper	6
Global Warming & Climate Change	Term Paper	6
Energy Management	Term Paper	6
Marine Management & Pollution	Term Paper	6
Elective Doctoral Courses of Universidad Azteca	Assignment / Credits Transfer	36
Mandatory Science Module	Test mode	ECTS
Research Project	Presentation	18
Thesis / Rigorosum Examination	Test mode	ECTS
Thesis in the Specialisation (Major)	Written thesis presentation and defense	60
WORKLOAD	Test mode	ECTS
ECTS	Defence / Rigorosum	180

APPLICATION

The application process is conducted in the following sequences:

1. Prospective student asks for application form for a given programme of study.
2. Prospective student fills out the application form in word format and remits the scan of the application form with handwritten signature by email, including the following attachments (we accept only PDF for scans, and JPG for the photo):
 - a. Application form signed as scan (PDF, black/white)
 - b. Scans (PDF, b/w, legible!) of all relevant higher education credentials and qualifications (degrees, diplomas, certificates, with all transcripts). If those original credentials are not in English, Spanish or German, pls, provide an English translation.
 - c. Curriculum vitae, highlighting the academic and professional background. (doc or PDF)
 - d. Scan of the passport (or ID card) page with personal data and photo. (PDF in colour)
 - e. Passport style facial photo of applicant (colour, JPG)
3. NOTICE: Only complete applications will be considered for evaluation.
4. The University conducts an evaluation report and reserves the right to charge the applicant for this service.
5. The University issues the evaluation report and in case of possible admission issues an invoice to the student for the tuitions and fees of the given programme.
6. Student accepts evaluation report and pays the full tuition and fees in order to enrol.
7. Payment of tuitions activates the enrolment of the given student. Once a student is enrolled and discontinues a programme, no tuition payment is refunded.

DISSERTATION THESIS

Doctorate of the University by Thesis

The PhD is a research doctorate, requiring course-work beyond the Master's level plus research and dissertation contributing to theory or practice in relation to the discipline as well as to development of professional practice by contributing to field-specific knowledge and hence impact practice beyond research.

List of programmes in this category of thesis doctorates of the University:

- Advanced Studies
- Professional Studies
- Individual Studies
- Environmental Studies

After completion of coursework, examinations and written research the thesis (dissertation or comprehensive project report) is defended by the candidate before the panel of examiners.

The total workload of the doctorate corresponds with equivalence of three years of study or 180 ECTS credits.

Students must focus on a specialisation or interdisciplinary research. The study area must be offered by Universidad Azteca.

THESIS: Two hardcopies of a thesis must be shipped to University Librarian.

Doctorate of the University by Prior Output

Doctorate by Publication

A doctorate for scientific publications is possible in compliance with the exclusion clause of doctorate by thesis, as far as this procedure is provided in the particular plans and programmes of study and the conditions thereof are regulated by these plans and programmes.

This is not a short cut to a Dr.Univ., however offered to recognised busy researchers and full time professionals who have been publishing academic work or the equivalent. The Dr.Univ. by Publication, Prior Output or Achievement is quite common among British Universities, having introduced this doctorate to academia.

The Dr.Univ. by Prior Output aims to demonstrate that the work submitted is of high distinction, does constitute an original and significant contribution to the advancement of knowledge or to the application of knowledge or to both, and does establish that the applicant is a leading authority in the field or fields of study concerned, and that the work put forward is already 'published'.

The objective is not to review all of an applicant's published output, but a selection that presents a substantial coherence and linked original contribution. The Dr.Univ. by Prior Output should be as original and coherent as a conventional PhD degree. The work presented should be already 'published' work, open to critical academic peer scrutiny, including written publications in peer reviewed refereed journals and/or published under an academic or University Press, academic publisher, monographs from an academic press, official reports for organisations, portfolios of creative works, or alike. The submitted work presents an original contribution to knowledge and will include work that has been published recently. The submission should be conceived of as adding to a current debate. The publications should emphasise a common academic research area, with a reasonable core argument, and must be original, research-based, of doctoral thesis quality and embedded in an academic discourse. Applicants can submit published work for examination only after a minimum period of six months from enrolment.

The doctoral degree of PhD by Prior Output is awarded by Universidad Azteca after the successful presentation of prior output and a covering document of 10,000 to 15,000 words, and an examination. The covering document should contextualise the prior output, demonstrate that it constitutes a coherent entity, and underline the independent and original contribution to knowledge achieved.

Qualification

Examination Criteria (Dublin Descriptors):

Qualifications that signify completion of the third cycle are awarded to students who:

- have demonstrated a systematic understanding of a field of study and mastery of the skills and methods of research associated with that field;
- have demonstrated the ability to conceive, design, implement and adapt a substantial process of research with scholarly integrity;
- have made a contribution through original research that extends the frontier of knowledge by developing a substantial body of work, some of which merits national or international refereed publication;
- are capable of critical analysis, evaluation and synthesis of new and complex ideas;
- can communicate with their peers, the larger scholarly community and with society in general about their areas of expertise;
- can be expected to be able to promote, within academic and professional contexts, technological, social or cultural advancement in a knowledge based society;

Terms:

The word 'professional' is used in the descriptors in its broadest sense, relating to those attributes relevant to undertaking work or a vocation and that involves the application of some aspects of advanced learning. It is not used with regard to those specific requirements relating to regulated professions. The latter may be identified with the profile / specification. The word 'competence' is used in the descriptors in its broadest sense, allowing for gradation of abilities or skills. It is not used in the narrower sense identified solely on the basis of a 'yes/no' assessment.

The word 'research' is used to cover a wide variety of activities, with the context often related to a field of study; the term is used here to represent a careful study or investigation based on a systematic understanding and critical awareness of knowledge. The word is used in an inclusive way to accommodate the range of activities that support original and innovative work in the whole range of academic, professional and technological fields, including the humanities, and traditional, performing, and other creative arts. It is not used in any limited or restricted sense, or relating solely to a traditional 'scientific method'.

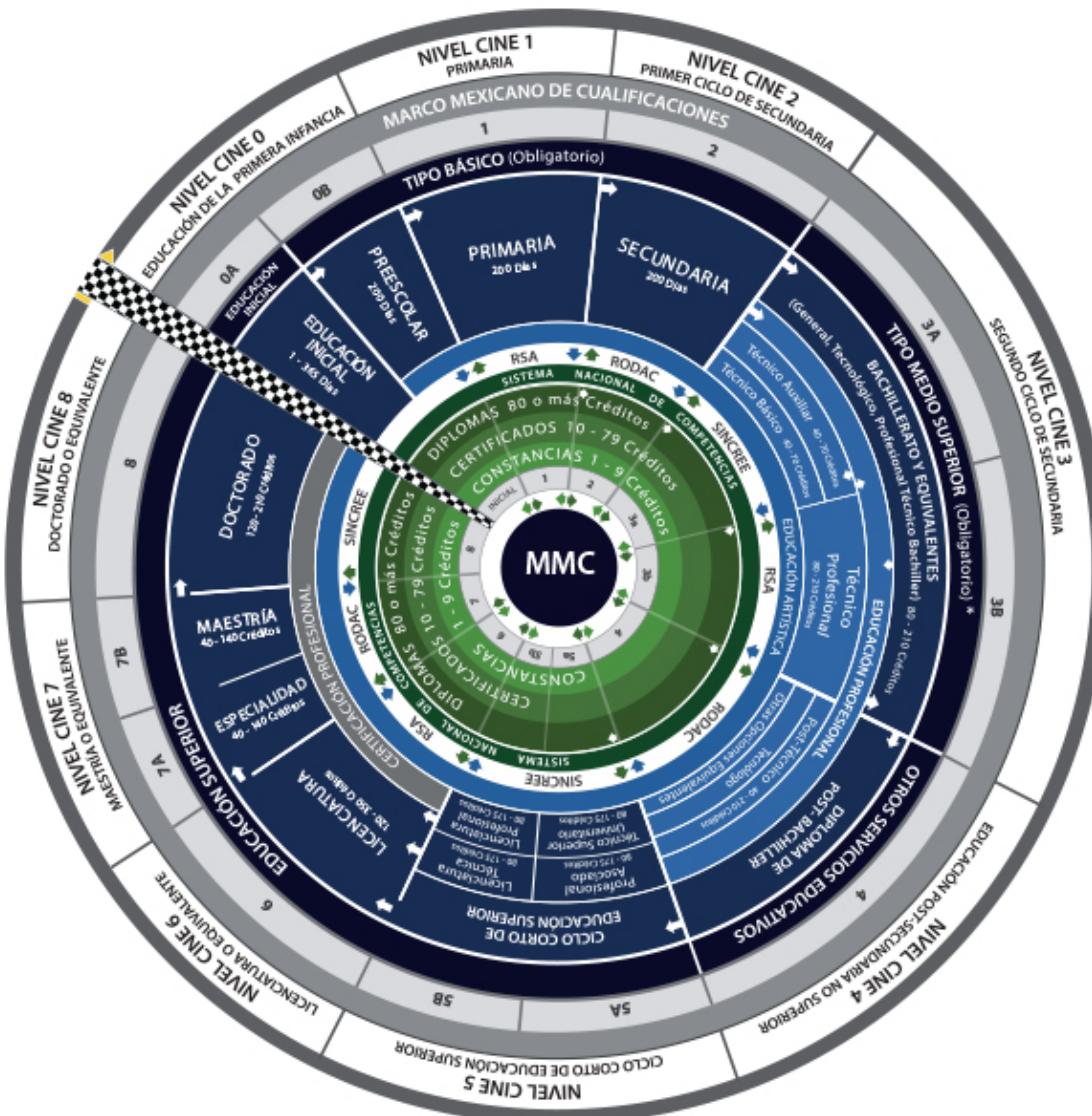
Third Cycle Qualifications

Cycle	Knowledge and understanding:
3 (Doctorate)	[includes] a systematic understanding of their field of study and mastery of the methods of research* associated with that field..
	Applying knowledge and understanding:
3 (Doctorate)	[is demonstrated by the] ability to conceive, design, implement and adapt a substantial process of research* with scholarly integrity .. [is in the context of] a contribution that extends the frontier of knowledge by developing a substantial body of work some of which merits national or international refereed publication ..

	Making judgements:
3 (Doctorate)	[requires being] capable of critical analysis, evaluation and synthesis of new and complex ideas..
	Communication
3 (Doctorate)	with their peers, the larger scholarly community and with society in general (dialogue) about their areas of expertise (broad scope)..
	Learning skills ..
3 (Doctorate)	expected to be able to promote, within academic and professional contexts, technological, social or cultural advancement ..

Mexican Qualifications Framework (MMC)

Qualification: Level 8 of Mexican Qualifications Framework MMC



Thesis Regulations

Dissertation Thesis

- 1) The range of themes for theses, their extent and particulars, as well as the requirements for theses are announced by the Universities based on the proposals examining committee for the thesis examination.
- 2) A doctoral thesis is a monothematic work which brings about new findings, it is not a compilation of literature, as a rule it presents personal original research pursued by the Applicant.
- 3) In general, the thesis is written in Spanish language. An Applicant of different nationality or a foreign Applicant shall ask the admission commission for a possibility to write the thesis in a foreign language. In case of available language capacity the admission commission shall approve the request. A thesis written in a language other than Spanish or English shall include a summary written in Spanish or English language in extent of up to 10 pages.
According to available enrolments and tutoring capacities particularly the following study languages are approved: Spanish, English, German, French, Italian, Greek.
- 4) The use of Master-theses or doctoral theses having already been used for the award of an academic degree is not allowed. The Applicant cannot submit as a rigorous thesis his/her diploma thesis or any other qualification thesis, neither the work of a compilation character.
- 5) The Applicant submits to the examining committee the thesis. The thesis has to be written in text editor, printed and bound in hard cover. Upon request of the Applicant or order recommendation of the examination committee the submission of an electronic version is permitted.
- 6) To evaluate a thesis the examining committee nominates at least one staff member possessing the "assistant professor" or "professor" title or the academic title PhD., Dr. or an equivalent degree at doctoral level. The evaluator/s are appointed by the examining committee.
- 7) The evaluator first evaluates the methodological aspect of the thesis. In the event of the positive evaluation, the thesis shall be evaluated from a specialized, subject-specific perspective. Positive evaluations of the thesis are necessary preconditions for the invitation of the Applicant to the thesis defence and examination.
- 8) The nominated evaluator shall submit to the examining committee within 60 days from the delivery of the thesis to the evaluator the evaluation of the thesis in which s/he shall state if the thesis does or does not meet the requirements determined by the examining committee and this given study plan. In the evaluation the evaluator shall also present comments on the content of the thesis and, in conclusion of the evaluation, state if s/he does or does not recommend the thesis for the oral defence, or if s/he recommends to rewrite the thesis.
- 9) In the event that the evaluator does not recommend the thesis for the defence, the Applicant can rewrite the thesis and resubmit it for evaluation on the next deadline for theses submission as determined by the examining committee. If s/he fails to submit the thesis on the given deadline s/he shall be excluded from the registration of Applicants for examinations and thesis defences. The Applicant can ask the examining committee in writing for the extension of the thesis submission deadline not more than twice.
- 10) Within the six months from the thesis submission before the thesis examination the examining committee shall notify the Applicant in writing of the place, date and time of the online-examination and at the same time notify him/her the result of the evaluation of the thesis.
- 11) Precondition of the invitation to the thesis defence and examination is the positive evaluator evaluation.

Examining Committee

- 1) The examination and thesis defence take place in front of the examining committee.

- 2) The right to act as examiners is granted only to university teachers occupying the posts of professors or assistant professors or other experts possessing at least the academic title PhD., Dr. or comparable qualification at doctoral level, approved by the Universities.
- 3) The committee is appointed by the Universities, the nominees are selected from the eligible staff members as stated in Paragraph 2.
- 4) The committee consists of a chairman and a minimum of two other members.
- 5) As a general rule, the committee is appointed for a period until dismissal.

Examination and Defence of Thesis

- 1) The examination can take place only when a chairman and a minimum of two other members are present online. The procedure of the examination is delivered by means of electronic telecommunications media (video-conference).
- 2) The examination is generally conducted in the language of the thesis.
- 3) The examination consists of two parts. It starts with the thesis presentation and defence and continues immediately by the oral examination by the examining committee. In defence of thesis the Applicant responds to the comments and answers the questions of the committee members.
- 4) The committee members vote upon the result of the examination in the non public part of the session on the day of the doctoral examination. The examination result is expressed in words as "passed" or "failed".
- 5) The examination procedure is recorded in writing. All documents including the notation and the evaluation are kept in the Archive in compliance with the valid regulations.

Retaking Examinations

- 1) In the event the Applicant cannot take the online-examination on the given date and gives a written apology for his/her absence within seven days thereafter, the examining committee shall provide on the basis of Applicant's request and consultation with the committee chairman a substitute date for taking the examination.
- 2) In the event the Applicant fails to appear in the stipulated time for the online-examination without giving a written apology within seven days thereafter, s/he shall be evaluated as if s/he had "failed" in the examination.
- 3) In the event the Applicant failed in the defence of the thesis or in the oral examination, the examination can be repeated on the next date announced for the examinations; the examining committee shall determine the date of the repeated examination. The examining committee can permit two further repetitions of the examination.

Academic Degree

- 1) In compliance with the provisions of the Ley General de Educación, applicable to Universidad Azteca in Mexico, after passing the examination of the thesis the following academic degrees are conferred by Universidad Azteca:
 - Spanish Doctorate: **Doctor Universitario en Estudios Avanzados / Profesionales / Individuales / Ambientales**, abbreviated „Dr.Univ.“
 - Translation as English diploma: Doctor of the University in Advanced / Professional / Individual / Environmental Studies, abbreviated as "DAS", "DPS", "DIS", "DES".
- 2) The sui-generis degree of Universidad Azteca is legally awarded university academic degree in accordance with Article 59 Ley General de Educación and not a degree awarded with RVOE according to Article 60 of the law.
- 3) The University excludes any responsibility for the lawful use of the academic degrees or recognition of the studies acc. to Paragraphs 2 outside of Mexico, being regulated by national provisions in third

countries, however, the University generally expects the application of multilateral and bilateral agreements and recommendations of UNESCO.

Distance Learning Mode

- 1) Notification: the International Doctoral Programme is a distance education programme only to be completed by means of electronic media of tele-communications and e-learning directly on the University in Mexico and its international extensions.
- 2) Mexican study law applies to Universidad Azteca. Place of delivery and court jurisdiction is Mexico City, Mexico.